

# Prior Heath Infant School



**Status confirmed 2010!**

21 July 2015

## **Meeting of the Governing Body, 7th July 2015**

### **School upgrades**

The YR outdoor play area in the outdoor classroom has been given an all weather surface. New electric cookers and a steamer have been installed in the kitchen. The woodland walkway has been cleared and staff have already enhanced children's learning through science and geography walks.

### **The Governing Body**

The Governing Body represents all the key stakeholders in the school, with members nominated by Surrey County Council, the parents and the staff, and additional members to represent the community. Following the resignation of Mr Chris Edwards we are pleased to inform you that Mrs Emma Batley Hammond has rejoined the governing body as a Co-opted governor. We are also delighted to welcome Tony Weller as a new parent governor.

All the Governors sign a Code of Practice which serves as a reminder of the objectives and expectations of the role. A copy is available from the office.

### **Strategy and Planning**

The Governing Body focuses each of its meetings on one or two facets of the Ofsted assessment criteria and one or two aspects of the School Development Plan, to ensure that plans are being effectively executed, and improvements achieved and sustained with the necessary level of evidence.

This term we looked at the latest criteria for "Teaching and Learning" and "Behaviour/Safeguarding" of the school to confirm our assessment and supporting evidence. Mrs McClelland briefed governors on safeguarding and child protection processes in the school and the new Ofsted key judgements:

- Effectiveness of leadership and management
- Quality of teaching, learning and assessment
- Personal development, behaviour and welfare
- Outcomes for pupils

Governors are undertaking learning walks to validate progress against SDP objectives. This term we looked at EYFS provision and Literacy: reading, speaking and listening.

### **School Curriculum**

Key Stage 1 results and ongoing assessment are being used to check the achievement and progress of every child in order to inform teaching priorities.

The school website publishes all the statutory and other useful information online. This includes the new Pupil Premium and Sports Funding statements, and the "Local Offer" for Special Educational Needs. The school still plans to publish a prospectus as a marketing aid each year.

### **School Policies**

The following policies were reviewed and adopted as part of the annual cycle.

- Governor Expenses
- Freedom of Information
- Data Protection

- School Fund
- Managing Changing Staffing Needs
- Attendance
- Home Learning
- Religious Education
- Sex and Relationships
- Single Equality Scheme and Action Plan.

Copies of all the school policies are available in the school office - this notification is a statutory requirement.

### **Budget**

The school is operating in line with the budget for this year. Surplus funds have been committed for future capital/maintenance work. It is anticipated that there will be flat (no increase) funding for the four next academic years from April 2016 and further pressures on the staffing costs for all schools.

The Surrey Heath Learning Partnership offers the opportunity to pool resources and costs in a number of areas such as training, and also acts as a valuable networking aid for staff and Governors. Value for money and impact of training continues to be monitored by the school.

### **Meetings during the year**

The Governing Body plans to meet on 24th November 2015.

Wishing you a happy summer break.

Martyn Keates, Chairman of Governors