

Prior Heath Infant School



Status confirmed 2010!

31 March 2014

Meeting of the Governing Body, 11 March 2014

School upgrades

The new trim trail has been installed and reception fencing renewed with the support of the PTA.

We are still investigating improvements to the parking situation by providing more onsite parking for staff.

The Governing Body

The Governing Body represents all the key stakeholders in the school, with members nominated by Surrey County Council, the parents and the staff, and additional members to represent the community. We are delighted to welcome Sue Whitehead as a new community governor to join the team.

All the Governors now sign a Code of Practice which serves as a reminder of the objectives and expectations of the role. A copy is available from the office. A skills audit has been undertaken to ensure that the members of the Governing Body have the appropriate range of skills to undertake their task.

The Government is proposing to make optional changes for the composition of governing bodies mandatory by 1 September 2015 and we will keep you informed of how this affects us.

Strategy and Planning

The Governing Body focuses each of its meetings on one or two facets of the Ofsted assessment criteria and one or two aspects of the School Development Plan, to ensure that plans are being effectively executed, and improvements achieved and sustained with the necessary level of evidence.

This term we looked at the newly-updated criteria for 'Leadership and Management' of the school to confirm our assessment and supporting evidence.

Governors are being assigned to track the specific School Development Plan targets to get a more integrated approach. Learning walks validate progress against SDP objectives and this term we looked at Special Educational Needs and Early Years.

The School Development Plan meeting with staff, governors and parent representatives was held on 4 February 2014, with input from pupil and parent surveys. There was much stimulating debate and the resulting action plan will be embodied into the new School Development Plan.

School Curriculum

Staff are working closely together to use the new curriculum to enhance current planning, and it is proposed to brief parents at autumn term curriculum meetings.

With increased Ofsted emphasis on performance, the Governing Body has received training on the interpretation of the statistical results compiled on the RAISE On-line system; this has had the added benefit of identifying opportunities to further improve performance.

The school website publishes all the statutory and other useful information online. This now includes the new Pupil Premium and Sports Funding statements, and will be extended to include the 'Local Offer' for Special Educational Needs. The school still plans to publish a prospectus as a marketing aid each year.

Universal Free School Meals

Governors are analysing responses from the recent survey to ensure the school can provide a hot two course meal for every infant aged child from September.

In parallel, the School is working on refurbishment of the kitchen equipment and serving facilities.

School Policies

The following policies were reviewed and adopted as part of the annual cycle.

- Financial Policy
- Lettings Policy
- Accessibility
- Anti-bullying
- Behaviour
- Children in Care
- Drugs
- Food
- Gifted and Talented
- SEN and Inclusion
- Sponsorship
- Sex and Relationships

Parents are reminded that copies of all the school policies are available in the school office - this notification is a statutory requirement.

Budget

The 2014/15 planned budget is being prepared and the school has operated in line with the budget for this year. Surplus funds have been committed for future maintenance work.

Meetings during the year

The Governing Body plans to meet on 3 July.

Howard Mason, Chairman of Governors