

# Prior Heath Infant School



**Status confirmed 2010!**

14<sup>th</sup> December 2016

## Dear Parents

First of all I would like to thank you, on behalf of the Governing body, for your continuing support for Prior Heath. We recognise that there are many parties involved in the education and welfare of our children and by working together we continue to keep Prior Heath as an outstanding school.

The Governing Body are a pivotal aspect of school life and I'd like to share with you the following details regarding our most recent meeting so that you are aware of the areas that we get involved with and also to understand a little more about the Body itself.

## Meeting of the Governing Body, 22<sup>nd</sup> November 2016

### The Governing Body

A number of Governors have attended "What Governors Need to Know" and "Outstanding Governance" training which has sharpened governors' focus on how to meet their responsibilities. Prevent safeguarding training for governors also took place prior to the start of the meeting and will become an agenda item at all meetings to ensure that pupils are protected from radicalisation.

Unfortunately, Mrs Jayne Manners has resigned and she is thanked for her support to the Governing Body. We are delighted to welcome Mrs Jane Horne who joins the Governing Body as Parent Governor and Mrs Jill Harris who starts a third term of office as Staff Governor. We are seeking two co-opted governors experienced in IT, recruitment or engineering skills to strengthen the governing body, should parents have contacts that may be interested and have the time commitment to join us please let the office know.

### School Curriculum

Governors were presented with comparison assessment data for Key Stage One and EYFS (Early Years Foundation Stage) years to Surrey and National data which confirmed the continued excellent results for all children.

The school website publishes statutory and other useful information online. This includes the Pupil Premium and Sports Funding statements, and the "Local Offer" for Special Educational Needs as well as information on governing body interests and attendance.

### Strategy and Planning

Governors discussed, and agreed, that Prior Heath should take part in a consultation to become an automatic feeder school for Ravenscote Junior. This would offer parents continuity for their child's education from Year R should they choose this route for their child.

Each term Governors undertake learning walks to monitor and challenge progress against School Development Plan objectives, these are updated following analysis of data for Key Stage One and EYFS results each year, to ensure that all children reach their full potential while at Prior Heath. This term governors looked at EYFS and Outdoor Learning as well as Safeguarding.

## **School Policies**

The following policies/documents were agreed for adoption:

- Anti-Bullying
- Child Protection and Safeguarding
- Single Equality Scheme action plan and Policy
- Pupil Attendance
- Governors Charging and Remission/Lettings
- Pay – Teachers
- Pay – Support Staff
- Whistle Blowing
- Charging and Remissions/Letting Complaints Procedures and Policy
- Appraisal
- Recruitment and Selection –
- Staff Behaviour (Code of Conduct)
- Children in Care
- Visitors to School

Copies of all the school policies are available from the school office.

## **Budget**

The introduction of a National Funding Formula has been delayed and the expectation is that **no** new funding will be forthcoming, however, with careful management and cost savings the draft plan for 2017/18 shows an in-year balanced budget at this stage.

## **School upgrades**

Additional staff parking has been installed in the school grounds to increase the number of parking spaces in Prior Road car park available to parents at peak times. We would ask parents to park with consideration for others, avoid both blocking the entrance/exit to Prior Road or using the staff car park as an entrance or exit.

We are pleased that Surrey County Council are carrying out a long awaited refurbishment of the school kitchen during Easter 2017. The school will carry out associated work at the same time to complete the work.

## **Meetings during the year**

The Governing Body plans to meet on

*Tuesday, 7 March 2017*

*Tuesday, 27 June 2017*

*Tuesday 19 September 2017 Business meeting*

*Tuesday, 21 November 2017*

I would like to thank all the Prior Heath Staff for their hard work in keeping children healthy and happy while producing outstanding results again.

On behalf of The Governors I would like to wish you all a Joyful Christmas and Happy New Year.

Martyn Keates  
Chair of Governors