



**Prior Heath Infant School**  
Prior Road, Camberley, Surrey GU15 1DA

Headteacher: Mrs Ellen McClelland  
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20<sup>th</sup> December 2016

Dear Parents,

I would like to take this opportunity to wish you all an enjoyable Christmas holiday and a happy and healthy New Year.

### **Christmas Events**

Your wonderful comments regarding last week's Christmas production were greatly appreciated by staff and I would like to thank you for your help in providing the costumes and coming to watch. The staff and children work very hard to produce the Christmas play and I think you will agree it was an outstanding production.

We are delighted to inform you that the collections for Dreamflight and The Rainbow School, Namibia raised an amazing £344 which will be shared equally between the two organisations. Thank you very much for your generosity.

If you had ordered a DVD of the Christmas play, these have been sent home today.

The children all thoroughly enjoyed their class Christmas parties and the Christmas lunch today. They were particularly excited that Father Christmas managed to take time out of his very busy schedule to visit us.

### **Inset Days & Polling Day**

As previously notified, school will be closed for staff training or polling on the following dates in 2017:

Monday 20<sup>th</sup> February 2017 – inset  
Thursday 4<sup>th</sup> May 2017 - polling  
Friday 23<sup>rd</sup> June 2017 - inset  
Monday 26<sup>th</sup> June 2017 - inset

Please note that school will also be closed for the Bank Holiday on Monday 1<sup>st</sup> May 2017.

### **School Lunch Menu 3<sup>rd</sup> – 6<sup>th</sup> January**

A reminder that as the first week of the Spring term is a 4 day week, the menu has been amended slightly. The revised menu is attached and is also available on the school website.

### **Registration for September 2017**

A further reminder that if you have a child who is five between 1<sup>st</sup> September 2017 and 31<sup>st</sup> August 2018 inclusive or you have a child currently in Year 2, all admissions applications need to be received by Surrey County Council by **15<sup>th</sup> January 2017**. Surrey County Council admissions information leaflets are available from the school office and further information can be found on their website [www.surreycc.gov.uk/admissions](http://www.surreycc.gov.uk/admissions).

### **Staff Car Park**

Our Bursar, Mrs Dalford, has organised the work required to create several additional staff parking spaces at the front of the school in order to free up spaces for parents in the Prior Road Surrey Heath Borough Council car park. Please note that these spaces are for STAFF ONLY and parents must not park there at any time, even if a space appears to be empty and there are no spaces left in the Council car park.

Because of the increased amount of traffic using the staff car park throughout the day it is very important that parents and children use the pedestrian entrance on Prior Road (next to the large blue school sign) at normal drop off and collection times. Children MUST NOT be allowed to run through the staff car park unaccompanied which has been the case on a number of occasions recently. If parents need to visit the office, we ask that they do this after they have dropped their children in the morning and before they collect them in the afternoon. Thank you for your support.

### **Parent Interviews**

Parent Interviews will take place after school on Wednesday 8<sup>th</sup> and Thursday 9<sup>th</sup> February 2017. Lists of times will be posted outside the classrooms from Monday 30<sup>th</sup> January for you to book a "slot". If you are not able to book your time in person, please contact the office by phone or e-mail, from Monday 30<sup>th</sup> January. Appointments are for 10 minutes only, so if you feel that you will need longer, please see the class teacher concerned to make alternative arrangements. Due to the limited number of time slots available, it is preferable that both parents attend the same appointment. Thank you.

### **Illness**

As is usual at this time of year (and will no doubt be the case in January), we have had some illness in school during the last few weeks of term. In order to minimise the risk of any bugs spreading, please note the following:

- Children should not be sent to school if they are unwell (illness is marked as an authorised absence in class registers).
- Children who have contracted a sickness virus and/or diarrhoea should not return to school until they have been free of symptoms for 48 hours from the last bout of illness.
- If children are feeling unwell at school they will be sent home.
- Please remind your child of the importance of hand washing after using the toilet and before handling food.

If your child is absent due to illness or unforeseen circumstances, please inform the school by telephone before 9.30 am on the first day of absence. When your child returns, a letter of explanation is required for our records in addition to the original phone call. Thank you.

### Poppy Appeal

We have received a message from The Royal British Legion to thank us for raising £164.44 for the 2016 Poppy Appeal. This is more than we have raised in previous years and we would like to thank you very much for your generous support.

### Photographs

The school photographer will be in school on the morning of **Friday 3<sup>rd</sup> March 2017** to take individual photographs of the children.

### Diary Dates

Please find below an updated list of diary dates for 2017.

Wednesday	21 <sup>st</sup> December	Pied Piper Theatre Company visiting (am) <b>Term finishes at 2.00pm</b>
Tuesday	3 <sup>rd</sup> January 2017	Start of Spring Term
Wednesday & Thursday	8 <sup>th</sup> & 9 <sup>th</sup> February 2017	Parent interviews
Monday-Friday	13 <sup>th</sup> to 17 <sup>th</sup> February 017	Half Term
<b>Monday</b>	<b>20<sup>th</sup> February 2017</b>	<b>Inset Day – school closed for staff training</b>
Tuesday	28 <sup>th</sup> February 2017	Year R trip to Milestones Museum – further details to follow
Friday	3 <sup>rd</sup> March 2017	Photographer in school to take individual photos of the children
Friday	31 <sup>st</sup> March 2017	End of Spring Term at 2pm – please note early closure
Tuesday	18 <sup>th</sup> April 2017	Start of Summer Term
Monday	1 <sup>st</sup> May 2017	Bank Holiday – school closed
<b>Thursday</b>	<b>4<sup>th</sup> May 2017</b>	<b>Polling Day – school closed</b>
Monday-Friday	29 <sup>th</sup> May to 2 <sup>nd</sup> June 2017	Half Term
Friday	16 <sup>th</sup> June 2017	Photographer in school to take class photos
<b>Friday</b>	<b>23<sup>rd</sup> June 2017</b>	<b>Inset Day – school closed for staff training</b>
<b>Monday</b>	<b>26<sup>th</sup> June 2017</b>	<b>Inset Day – school closed for staff training</b>
Friday	7 <sup>th</sup> July 2017	Sports Morning (9.30 to approx. 11.00) & Art Exhibition (pm) – details to follow in 2017
Friday	21 <sup>st</sup> July 2017	End of Summer Term at 2pm – please note early closure

With best wishes,



Mrs. Ellen McClelland  
Headteacher