

## Safeguarding Children at Prior Heath Infant School

Prior Heath Infant School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

This means that we have a Child Protection and Safeguarding Policy and procedures in place which we refer to in our prospectus. All staff (including supply staff, volunteers and governors) must ensure that they are aware of these procedures. Parents and carers are welcome to read the Policy on request.

Sometimes we may need to share information and work in partnership with other agencies when there are concerns about a child's welfare. We will ensure that our concerns about our pupils are discussed with his/her parents/carers first unless we have reason to believe that such a move would be contrary to the child's welfare.

Designated Safeguarding Lead (DSLs) are:

<i>Mrs E. McClelland – Headteacher:</i>	<i>DSL</i>
<i>Mrs S. Jones:</i>	<i>Deputy DSL</i>

If you are concerned about a child's welfare, please record your concern, and any observations or conversation heard, and report to one of the DSLs as soon as possible the same day. Do NOT conduct your own investigation.

If your concerns relate to the actions or behaviour of a member of staff (which could suggest that s/he is unsuitable to work with children) then you should report this to the Headteacher (or the Chair of Governors shown below if the concern relates to the Headteacher) who will consider what action to take in accordance with the published Surrey Guidelines.

*Chair of Governors : Mr Martyn Keates*  
*chair@prior-heath.surrey.sch.uk*

*Mrs E. McClelland – Headteacher*  
*30<sup>th</sup> November 2016*