



Prior Heath Infant School

Prior Road, Camberley, Surrey GU15 1DA

Tel: 01276 25546

Email: info@prior-heath.surrey.sch.uk

Headteacher: Mrs Lindsey Chivers

9th September 2025

Dear Parents,

I hope that you all had a lovely summer break. It has been wonderful to see the children in Years 1 and 2 come back in to school so happily and independently. I can't wait to see them all continue to flourish this year.

I would like to take this opportunity to officially welcome all of the new Year R children and their families to Prior Heath Infant School. We very much look forward to working in partnership with you all over the next 3 years. I would also like to welcome our new members of staff, Mr Clarke, Mrs Emmitt and Miss Boshier.



Apologies for the length of this newsletter! However, it is important that all of the following information is included. Do please read through each section and make a note of the diary dates. These will be regularly updated on our school website.

Staffing information

Mrs Bradford will be starting her maternity leave at the end of this week and we wish her well. During her absence, I will be the named SENDCO, however Mrs Nelson (SEND Manager) will be managing our SEND provision across the school on a day-to-day basis and will be the first point of contact for parents and external agencies. Mrs Nelson is contactable via the school office.

At the end of last our last academic year, Mrs Haygarth was appointed into our newly created Assistant Headteacher role. She will be responsible for leading the school with me and deputising when I am away from the school building.

As Designated Safeguarding Lead (DSL), I am responsible for safeguarding together with Mrs Haygarth, who is my Deputy Safeguarding Lead (DDSL).

Communication

To ensure an effective and consistent approach to communication between the school and parents, we would like to take this opportunity to remind you of the following.

The majority of whole school communication is sent to parents via ParentMail. Copies of newsletters and whole school letters are also uploaded to the school website: <https://priorheathinfant.co.uk>. The website also includes information about the curriculum, school policies, after school clubs, school meals, school term and holiday dates etc. and we would suggest that you check this regularly.

If you have a query about any of the information that you have received from us or you have a concern that you would like to discuss with a member of school staff, please communicate this with us via the school email address info@prior-heath.surrey.sch.uk or telephone 01276 25546. This approach enables us to respond promptly, with the most up to date information that we have. We would strongly discourage the use of social media platforms to express opinions or grievances in

relation to the school. Judgements without knowledge, can impact upon the well-being and morale of staff. We do however, always welcome constructive thoughts and ideas, so do please come directly to the school should you wish to discuss a matter.

Information from the class teachers is sent home in book bags or via ParentMail. Class email addresses will continue to be available for parents to communicate directly with their child's class teacher. As the class teachers are teaching during the day, it may take up to 48 hours for you to receive a response, therefore if your communication is urgent, please go via the school office. A reminder of the class email addresses are as follows:

chestnut.class@prior-heath.surrey.sch.uk
willow.class@prior-heath.surrey.sch.uk
holly.class@prior-heath.surrey.sch.uk
oak.class@prior-heath.surrey.sch.uk
cherry.class@prior-heath.surrey.sch.uk
rowan.class@prior-heath.surrey.sch.uk

PTA WhatsApp groups will not be used to share information and are not formally associated with the school. You are of course more than welcome to create parent WhatsApp groups as a means of social interaction but these should not feature 'Prior Heath' in the title of the group. All communication from the PTA is sent out via Parent Mail, from the school office. This procedure ensures that all parents receive the same information, at the same time

The PTA will be sending out regular newsletters, via Parent Mail, with reminders about their upcoming events. Information will also be available on the PTA website which can be accessed from the home page of the school website. Each class will continue to have a named rep that parents will be able to contact about anything PTA related. However, the class PTA reps are not responsible for communicating issues with the school that are raised through social media groups. This is the responsibility of individual parents/carers.

We thank you for your understanding and co-operation with our procedures.

School Term & Holiday Dates and Inset Days for 2025/26

A reminder that the remaining four INSET Days for the 2025/26 school year when school will be closed to children for staff training are as follows:

Friday 24th October 2025
Friday 27th March 2026
Tuesday 5th May 2026
Monday 29th June 2026

The school will also be closed on Monday 4th May 2026 which is a bank holiday.

Please find attached a reminder of the school term and holiday dates for the 2025/26 and 2026/27 school years which are also available on the [school website](#).

HEALTH & SAFETY – IMPORTANT INFORMATION

Allergies

We have a "no nuts" policy at school because for children and staff with a nut allergy, **ANY** contact with nuts can result in a very serious reaction, which can prove fatal if not dealt with very promptly. School lunches do not contain nuts or nut products but if you have chosen to send your child to school with a packed lunch, we ask that you do not include any products containing nuts (e.g. peanut butter, some cereal bars and some chocolate spreads) within their packed lunch.

Adventure Playground/Trim Trail/Climbing Wall/Den Building & Outdoor Learning Areas

We are not insured for children to use the adventure playground, trim trail, climbing wall, stage or den building area unless under school supervision, nor for siblings to use them **at any time**. Please would you ensure that the children in your care remain with you at all times and do not use this equipment.

The teachers spend valuable time before school setting up the covered outdoor areas ready for the day's learning activities. Please would you ensure that the children in your care do not touch the equipment in any of these areas, particularly during morning drop-off. Thank you for your understanding.

Staff car park and front of school

Parents must not park in the staff car park apart from in an exceptional circumstance which must be agreed by the school.

Please would you ensure that you do not let your child/children run through the staff car park, walk around the wall outside the school office or run through the flower beds at the beginning or end of the school day. Staff and delivery vehicles use the staff car park at different times throughout the day and we are concerned for the children's safety. The wall outside the office is very high and children must not walk around this as they may seriously hurt themselves should they fall off. Thank you for your support.

Collection of children at the end of the school day

If there is a change to the usual arrangements for your child at the end of the school day e.g. they are being collected by another parent or K Club arrangements have changed, please would you notify the class teacher in writing or contact the office by email or telephone.

Birthday Sweets/Cakes & Party Invitations

As a Healthy School and following comments received from parents, we would like to request that parents/carers do not bring in birthday sweets/cakes. Your child will still have an opportunity to share their birthday news with their class.

It is very difficult to distribute party invitations and thank you notes in the busy life of the classroom. In addition to this, it can be difficult for those children not invited to a party to witness invitations being handed out. You are welcome to hand invitations/thank you notes out at your convenience outside the classroom but teaching staff are not able to do this during the school day.

School Uniform

Uniform items with the school logo are available for purchase from [Brenda's Schoolwear](#), 130 Frimley Road, Frimley GU15 2QN. Other uniform items are available from any school uniform supplier.

Good quality second hand uniform items will continue to be available to purchase from the PTA and items can be ordered via the Uniform and Merchandise Shop on the PTA website: <https://www.pta-events.co.uk/priorheath/>

Teachers have requested that children do not put large key ring attachments on their book bags as they do not fit in the storage drawers in the classroom. Thank you.

P.E. Uniform

The children will continue to wear their P.E. kit to school on P.E. days. This helps to maximise P.E. teaching time by reducing the time spent getting changed at the beginning and end of the lessons. A reminder that the P.E. kit is:

- Blue P.E. t-shirt with Prior Heath logo.
- **Plain** black or navy shorts (**plain** black or navy leggings or tracksuit bottoms will also need to be worn over these during colder weather). Please do not send your children to school wearing clothing with pictures or logos on.
- School PE hoodie (optional), school jumper, cardigan.
- Trainers (preferably no laces please and no flashing lights).

The P.E. days for the 2025/26 academic year are:

Chestnut:	Tuesday & Wednesday (from week commencing 15 th September)
Willow:	Tuesday & Wednesday (from week commencing 15 th September)
Holly:	Monday & Thursday (from week commencing 8 th September)
Oak:	Tuesday & Friday (from week commencing 8 th September)
Cherry:	Monday & Wednesday (from week commencing 8 th September)
Rowan:	Monday & Thursday (from week commencing 8 th September)

If P.E. days change, parents will be notified by ParentMail.

Jewellery & Hairstyles

If your child wears earrings to school, please ensure that these are PLAIN studs only. Children should not be wearing any type of hooped or dangly earrings as this poses a health and safety risk.

Children are not allowed to take part in P.E. wearing any jewellery, including earrings and no child will be allowed to take part in P.E. wearing earrings. For safety reasons children who wear earrings must be able to take them out themselves or we ask that you please remove these at home on P.E. days. We do not allow children to cover earrings with tape during P.E. lessons.

In line with our school policy, jewellery of religious significance can be worn to school. However, we do ask that you speak with your child's class teacher if this impacts your child so that appropriate health and safety measures can be put in place to keep them safe during physical activity.

We have noticed that a number of children have returned to school wearing pieces of fashion jewellery, including colourful holiday bracelets. Please could we ask that these are removed asap as they pose a health and safety risk and do not conform with our school uniform policy.

We ask parents to ensure that children's hair is tidy and in a style that is appropriate for school. Colourful hair braids and hairstyles involving shaven sides, obvious 'steps' and/or razor lines are not considered appropriate at Prior Heath. If a child comes to school with an inappropriate hairstyle, parents will be contacted to discuss the matter.

Emergency School Closures

Should it be necessary for the school to be closed unexpectedly, for example due to flooding or snowfall, parents will be sent a text message and email via ParentMail as soon as a decision is made about a closure. Information and updates will also be posted on the school website www.priorheathinfant.co.uk.

Contact Telephone Numbers

It is vital that contact information is as full and up to date as possible in case we need to contact you in an emergency. It is also very helpful to have several alternative contacts in case you are unavailable. If you are aware that this information needs updating, particularly mobile phone numbers and email addresses, please would you let the school office know immediately.

Keeping us Informed

Your child's class teacher is responsible in the first instance for the general welfare of the class. It is essential therefore that she should always be kept informed of any medical issues or happenings at home which might affect the emotional well-being, behaviour, or academic progress of your child. In addition, if you have any concerns about your child or wish to discuss your child's progress in between parent interview dates, please contact the school office to arrange an appointment to speak with your child's teacher. Please note that appointments will be after the end of the school day.

Parent Interviews

The Autumn term parent interviews with your child's class teacher will take place after school on Tuesday 21st and Wednesday 22nd October. The PTA kindly fund the ParentMail Parent Evening Manager application which will enable you to book your appointment online. Further information about the booking process will follow but please make a note of the dates in your diaries. Later appointments will be available on Tuesday 21st October.

Please note that appointments are for 10 minutes only, so if you feel that you will need longer, please see the class teacher concerned to make alternative arrangements. Due to the limited number of time slots available, it is preferable that both parents attend the same appointment please.

Registration for September 2026

If you or a friend has a child who was born between 1st September 2021 and 31st August 2022 or you currently have a child in Year 2, you will need to apply for a Reception or Junior School place for September 2026.

Surrey County Council have requested that admissions to Reception and Junior School in September 2026 are completed on-line and further information can be found on the SCC website: <https://www.surreycc.gov.uk/schools-and-learning/schools/admissions/primary-junior-and-infant>

This year, applications for infant, junior and primary schools can be made between 3rd November 2025 and 15th January 2026. If you would like a paper copy of the admissions form you will need to contact Surrey County Council by telephone on 0300 200 1004.

School Tours for Prospective Parents

We will be running six repeated events to provide prospective parents with the opportunity to visit the school. The events will consist of a talk about the school which I will present followed by a tour led by a member of our Senior Leadership Team. The events are scheduled to take place on the following dates and must be booked in advance. Each event will last for approximately one hour and is aimed at prospective parents rather than children. Further details are available from the school office.

Tuesday 7th October 2025 at 9.15am
Monday 20th October 2025 at 9.15am
Friday 7th November 2025 at 9.15am
Tuesday 18th November 2025 at 5.30pm
Wednesday 3rd December 2025 at 9.15am
Wednesday 7th January 2026 at 9.15am

Harvest Celebrations

Harvest celebrations are an important event on our school calendar during the autumn term and provide the children with an opportunity to learn about the importance of this annual custom. This year, we be having our special harvest day on **Thursday 23rd October** which will include the children and staff being invited to dress up in a harvest themed outfit e.g. a farm worker, an animal or a scarecrow. Further information will follow shortly but please note the date in your diaries.



End of Term Timings

On the last day of each school term, we have always finished at the slightly earlier time of 2.00pm. Following conversations with parents and staff, we have decided to bring this time forwards to the earlier time of 1.15pm from this year. This will apply on the following three dates during 2025/26:

Friday 19th December 2025
Thursday 26th March 2026
Wednesday 22nd July 2026.

Dates for your Diary

Please find attached a table of current diary dates for your information. These are updated throughout the year and included with every newsletter. The list of diary dates and school term and holiday dates are available on the school website and can be found in the "Dates" section on the home page.

We hope that this academic year is a happy one for all of our families.

Yours sincerely,

A handwritten signature in dark ink, appearing to read 'Lchivers'.

Mrs Lindsey Chivers
Headteacher

Diary Dates 2025/26

Friday	12 th September 2025	Year R attend 8.40am to 12.30pm
Monday	15 th September 2025	Year R attend all day from today
Tuesday	16 th September 2025	Meeting for parents who have children in Year 2 in the school hall at 5.30pm
Wednesday	17 th September 2025	Meeting for parents who have children in Year 1 in the school hall at 5.30pm
Wednesday	24 th September 2025	PTA AGM in the school hall at 7.00pm
Tuesday	7 th October 2025	Prospective parents (Sept 2026 intake) meeting & tour at 9.15am
Monday	20 th October 2025	Prospective parents (Sept 2026 intake) meeting & tour at 9.15am
Tuesday & Wednesday	21 st & 22 nd October 2025	Parent interviews with class teachers after school – further details to follow
Thursday	23 rd October 2025	Harvest Day – further details to follow
Friday	24th October 2025	INSET Day – school closed for staff training
Monday – Friday	27th to 31st October 2025	Half Term
Wednesday	5 th November 2025	Flu Immunisation in school – further information to follow
Friday	7 th November 2025	Prospective parents (Sept 2026 intake) meeting & tour at 9.15am
Tuesday	18 th November 2025	Prospective parents (Sept 2026 intake) meeting & tour at 5.30pm
Wednesday	3 rd December 2025	Prospective parents (Sept 2026 intake) meeting & tour at 9.15am
Friday	19th December 2025	End of autumn term at 1.15pm – please note early closure
Monday	5th January 2026	School re-opens for the Spring term
Wednesday	7 th January 2026	Prospective parents (Sept 2026 intake) meeting & tour at 9.15am
Monday – Friday	16th to 20th February 2026	Half term
Thursday	26th March 2026	End of spring term at 1.15pm – please note early closure
Friday	27th March 2026	INSET Day – school closed for staff training
Monday	13th April 2026	School re-opens for the Summer term
Monday	4th May 2026	Bank Holiday – school closed
Tuesday	5th May 2026	INSET Day – school closed for staff training
Monday – Friday	25th to 29th May 2026	Half term
Monday	29th June 2026	INSET Day – school closed for staff training
Wednesday	22nd July 2026	End of summer term at 1.15pm – please note early closure